

Fostering Leadership Academy

Organizational Meeting
February 24, 2020 – 4:00 p.m.
26645 W. 6 Mile Rd.
Redford Twp., MI 48240

MEETING MINUTES

I. CALL TO ORDER

Meeting called to order at 4:15 p.m.

Deputy Director Don Cooper welcomed everyone and congratulated the advisory committee being issued a charter contract from GVSU. He shared the importance that the board plays in advancing the academic and fiscal performance of the academy. GVSU is a partner and is available to help guide the board throughout the process.

II. SWEARING IN OF BOARD MEMBERS

Cheryl Edwards-Cannon, School Consultant, administered the Oaths of Office:

- Zackery Hugg
- Van Nguyen
- Elizabeth Whittaker-Walker
- Dan West

Mr. Eric Doeh was unable to attend.

NON-BOARD MEMBERS ATTENDING:

Don Cooper – GVSU
Cheryl Edwards-Cannon – GVSU
Jeff Maxwell – GVSU
Kevin Roach – CEO, Methodist Children's Home Society
Joe Urban – Clark Hill PLC
Stephanie Trotter – Chief Financial Officer
Kathryn Woodstock – Chief Development Officer
Dr. Sheena Gorecki, Chief Operating Officer

ELECTION OF OFFICERS

Election of officers was held and the results are as follows:

President	Zackery Hugg
Vice President	Elizabeth Whittaker-Walker
Secretary	Van Nguyen
Treasurer	Dan West

III. APPROVAL OF AGENDA

A motion was made by Zackery Hugg and seconded by Van Nguyen to approve the meeting agenda. The motion passed unanimously.

IV. PUBLIC COMMENT ON AGENDA ITEMS

None.

V. AUTHORIZER REPORT

- a. Board Orientation – The board will receive regular training and orientation ramping up to the first day of school. The goal is to schedule the training during the monthly board meetings.
- b. Charter Contract Update – The charter contract was approved by the GVSU Board of Trustees on February 7, 2020. The contract will be presented at the next regular board meeting for review and signing, pending legal review. The board received a complete listing of all the documents included in the charter.

VI. MANAGEMENT REPORTS

- a. Staffing Update/Construction Update – Kevin Roach reported that construction should begin at the end of March. Construction bids have been received and are being reviewed. Applications for the principal position are under review with 4-5 interviews being scheduled soon. The marketing plan will include printed materials, a website launch and social media exposure.
- b. Services Agreement – The services agreement will be presented at a later date after legal counsel reviews and comments.
- c. Lease Agreement – The lease agreement will be presented at a later date after legal counsel reviews and comments.

VII. DISCUSSION ITEM(S):

- a. 2020-2021 Board Meeting Calendar - The board will meet again on March 30, 2020 at 4:00 p.m. A year-long meeting calendar will be discussed at that time. Meetings will take place on the last Monday of each month at 4:00 p.m.
- b. Board Policies - The board will contract with the National Charter School Institute to provide the board policy manual. All policies will be reviewed by board legal counsel before adoption by the board. GVSU agrees to cover the cost of the initial set of policies.

VIII. ORGANIZATIONAL MEETING ACTION ITEMS:

- a. Appointment of Legal Counsel
A motion was made by Zackery Hugg and seconded by Van Nguyen to appoint Joe Urban, Clark Hill PLC, as the board legal counsel. The motion passed unanimously.
- b. Approval of the Articles of Incorporation – TABLED
- c. Adoption of Board Bylaws – TABLED
- d. Meeting Minutes and Resolution Format – TABLED
- e. Designation of Account Signatory – TABLED
- f. Newspaper of Record
A motion was made by Zackery Hugg and seconded by Elizabeth Whittaker-Walker to name the Michigan Chronicle and the Hometown Observer as the Newspapers of Record. Motion approved unanimously.
- g. Principal Office and Public Notice Posting Locations/Person Responsible - TABLED

IX. Public Comment on Non-Agenda Items

None

X. Adjourned at 5:40 p.m.

NEXT MEETING DATE:

Monday, March 30, 2020 at 4:00 p.m.

Approved: 04-27-2020

Secretary Signature: A handwritten signature in black ink, appearing to read "Dan Nguyen", is written over a horizontal line. The signature is fluid and cursive.