



Board Meeting Minutes
Fostering Leadership Academy
April 27th, 2020 – 4:00 p.m.
Zoom

I. Call to Order

President

Meeting called to order 4:01 pm.

II. Mr. Hugg opened up with the roll call of Board members.

	Present	Unable to Attend
Eric Doeh	X	
Zackery Hugg	X	
Van Nguyen	X	
Dan West	X	
Elizabeth Whittaker -Walker	X	

III. Oath of Director – Ms. Edwards-Cannon administering Oath of Director to Mr. Doeh virtually.

IV. Mr. Hugg had the non-FLA Board members announce their attendance.

Stephanie Trotter, Chief Financial Officer of MCHS
Ann VanderLaan, Clarkhill
Katie Woodstock, Chief Development Officer of MCHS
Kevin Roach, CEO of MCHS
Abby Stewart, Principal of Fostering Leadership Academy
Lisa DeClercq, HR Coordinator of MCHS

V. A motion was made by Mr. West and seconded by Ms. Nguyen to approve agenda. The motion passed unanimously.

VI. A motion was made by Mr. West and seconded by Ms. Nguyen to approve the meeting minutes. The motion passed unanimously

VII. Public Comment on Agenda – Mr. Hugg recognized there were no members of the public present.

VIII. Mr. Roach introduced Ms. Stewart as the FLA Principal. Ms. Stewart shared her educational background along with professional experience.



IX. Ms. Edwards-Cannon provided an authorizer report. She reported that as of March 13th, charter schools have been working remotely and will be working remotely indefinitely. All schools had to provide the MDE a Continuity of Learning plan by April 20th, which included plans for accommodating students with special needs and those without technology. It is anticipated there will be a deduction in state aid as high as an \$800 between now and August. Boards are expected to adopt a proposed budget for next year. The resource page on GVSU website is providing information to teach online learning to children.

Ms. Edwards provided some housekeeping measures. She needs verification of Michigan residency and US citizenship is needed to confirm appointment to the board. These will be a visual check. Once confirmed, then that will certify all as official Board Members. Additionally, she mentioned that chromebooks and wireless hotspots have been provided to schools and mentioned Cindy Shinsky as a resource for trauma informed materials.

Mr. Roach and Ms. Stewart provided the management report. Mr. Roach recognized Mrs. Trotter who has been working on the budget which may be presented as early as the next board meeting. MCHS is working hard to provide high standards of care and treatment during this pandemic. MCHS has not experienced staff shortages as other agencies have. Additionally, MCHS has been working a lot on all the materials and documents needed for FLA.

Ms. Stewart provided report on curriculum maps for each subjects with the standards for each grade level. Currently, there are maps for math, ELA, Science, Social Studies, PE, and Health. Art is also being discussed. An enrollment plan looking at three different scenarios is currently being discussed: if the school year were to resume as normal, if it were to resume as completely virtual, or if it were to resume as a hybrid model. The current focus is on technology. When looking at curriculum, hiring, and enrollment, the overall focus is on supporting FLA's mission and vision and asking what materials support that.

Mr. Roach reported the start of FLA enrollment process. From a Special Education perspective, they will have school social worker/clinical support on board and ensure ancillary support. Teaching positions have been posted. Further discussion on the challenges of opening FLA as well as having culturally responsive curriculum. Additional feedback provided to the board on how FLA was working around those challenges as well as ensuring culturally competent materials were imbedded throughout FLA. Mr. Roach indicated MCHS' long-time commitment to multiculturalism and inclusive practices.

Mr. Roach provided construction update, which hopefully will resume upon a new Executive Order by the Governor's office.

XI. Organizational Meeting Action Items:

CEO/President

- a. Adoption of Board Bylaws
 - a. A motion to adopt was made by Mr. West and seconded by Mr. Hugg. The motion passed unanimously.
- b. Student Enrollment Policy and Form
 - a. A motion was made by Mr. Doeh and seconded by Mr. Hugg to adopt the enrollment policy with some suggestions as making contact early for re-enrollment. The motion passed unanimously.
- c. Educational Goals
 - a. A motion was made by Mr. Doeh and seconded by Ms. Nguyen. The motion passed unanimously.
- d. Schedule 7-4
 - a. A motion was made by Mr. Doeh and seconded by Mrs. Whittaker-Walker. The motion passed unanimously.
- e. School Calendar
 - a. The calendar may need to be amended due to current situation with COVID-19 and adding two weeks of teacher PD instead of one. A motion was made by Mrs. Whittaker-Walker and seconded by Mr. Doeh. The motion passed unanimously.
- f. Daily schedule:
 - a. A motion was made by Mr. Doeh and seconded by Mr. West to approve the Daily Schedule. The motion passed unanimously.
- g. Designation of Account Signatory
 - a. A motion was made by Mr. West and seconded by Mr. Doeh to approve Ms. Stewart and Mr. Roach as account signatories. The motion passed unanimously.
- h. Appointment of FOIA Officer
 - a. After some discussion, the motion was made by Mr. West and seconded by Mrs. Nguyen to approve Ms. Stewart as FOIA Officer. The motion passed unanimously.
- i. Designation of Chief Administrative Officer
 - a. After some discussion, the motion was made by Ms. Nguyen and seconded by Mr. Hugg to amend and designate both Mr. Roach and Mr. West Co-Chief Administrative Officers. The motion passed unanimously.
- j. Designation of Office of Civil Rights
 - a. A motion was made by Mr. West and seconded by Mr. Doeh to designate Ms. Stewart to the Office of Civil Rights. The motion passed unanimously.
- k. Designation of Compliance Officer
 - a. A motion was made by Mr. West and seconded by Mr. Hugg to designate the Administrative Assistant of FLA as Compliance Officer. The motion passed unanimously.
- l. Designation of AHERA Contact



- a. A motion was made by Ms. Nguyen and seconded by Mr. West to approve Mrs. Trotter as AHERA Contact. The motion passed unanimously.
- m. Designation of Title VI., Title IX, and Section 504 Coordinator
 - a. A motion was made by Ms. Nguyen and seconded by Mr. Doeh to approve Ms. Stewart as the Title VI, Title IX, and Section 504 Coordinator. The motion passed unanimously.
- n. Designation of Individual to Finalize Organizational Matters
 - a. A motion was made by Mr. Doeh and seconded by Mr. West to approve the Designation of Individual to Finalize Organizational Matters to Ms. Stewart. The motion passed unanimously.
- o. Approval of Articles of Incorporation
 - a. A motion was made by Mr. Doeh and seconded by Ms. Nguyen to approve Articles of Incorporation. The motion was passed unanimously.

XII. There were no further public comment for non-agenda items

XIII. The meeting was adjourned by Mr. Hugg at 5:41 pm.

Passed on: 05-26-2020

Secretary: 