



Fostering Leadership Academy
Regular Board Meeting
July 27th, 2020 – 4:00 p.m.
Zoom

I. Call to Order

Meeting called to order by Mr. Hugg at 4:02pm.

II. Roll Call

	Present	Unable to Attend
Eric Doeh	X	
Zackery Hugg	X	
Van Nguyen	X	
Dan West	X	
Elizabeth Whittaker-Walker		X

III. Non-Board Members Attending

Mr. Hugg had the non-FLA Board members announce their attendance.

Katie Woodstock, Chief Development Officer of MCHS
Abby Stewart, Principal of Fostering Leadership Academy
Stephanie Trotter, Chief Financial Officer of MCHS
Kevin Roach, CEO of MCHS
Don Cooper, GVSU
Patrice Wright, Administrative Assistant of Fostering Leadership Academy

IV. Approval of Agenda

A motion was made by Mr. West and was seconded by Ms. Nguyen to approve the agenda. The motion passed unanimously.

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V. Approval of Meeting Minutes

A motion was made by Mr. Doeh and was seconded by Ms. Nguyen to approve the previous meeting minutes. The motion passed unanimously.

VI. Public Comment of Agenda Items

Mr. Hugg recognized there were no members of the public present.

VII. Authorizer Report

Mr. Cooper provided the authorizer report. He reported that Ms. Stewart submitted the Preparedness and Response Plan, and Workplace Plan in enough time to be accepted by the authorizer. He noted that he suggested the board adopt the plan by 8/10 so that it can be properly submitted in enough time. There were no questions about Mr. Cooper's report.

VIII. Principal Updates

Ms. Stewart provided the principal updates about FLA which included a presentation about the Preparedness and Response Plan and Workplace Plan all surrounding COVID-19. Ms. Stewart also highlighted the Parent and Student Handbook. Ms. Stewart also noted an update on student enrollment and noted all the measures and outreach that she has been personally engaged in. Please see the bulletin points below for a summary of each topic.

- **Preparedness and Response Plan:** PPE will be required for students and staff at all times except when eating. There will be 6 ft social distancing when possible, desks facing the same direction, and hallway transitions reconfigured. The building has been deep cleaned by an external company.
- **Workplace Plan:** Staff will sanitize in between each class transition. All staff will have their temperature screened in the morning upon arrival. Staff will be immediately sent home if they present fever and symptoms. Notification will be immediately sent out if a positive case happens and the building will transition to remote learning for at least 14 days.
- **Parent and Student Handbook:** The handbook outlines all protocol and procedures for students and families and will be available on the FLA website.
- **Student Enrollment:** Outreach has been made to various foster care groups. There is a strong presence on social media including; Facebook, LinkedIn, and Instagram. Ms. Stewart noted that staff will be canvassing the neighborhood this week to support the enrollment effort.

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Board members gave comment and asked following questions:

Mr. West asked about staff expectations when it comes to cleaning. Ms. Stewart noted that teachers will be expected to clean desks and frequently touched surfaces. Ms. Stewart also noted there will be limited shared learning materials, and students will have their own Chromebook computers.

Mr. Doeh asked for clarification on masks not being medically tolerated by students and also suggested daily temperature screenings for students. Mr. Hugg noted that students are not addressed in the current plan that needs to be approved today but can be added as an amendment at a later date.

Mr. Hugg suggested a FAQ section on the website to answer quick questions for families as well as a mid-month update about enrollment.

Mr. Doeh made a motion to accept all of the plans submitted by the Principal; Ms. Stewart, with an amendment to be added later about daily temperature screenings for students. Mr. West seconded the motion. The motion passed unanimously.

IX. Management Report

Mr. Roach noted there will be teacher development training happening in August and that he continues to work closely with Ms. Stewart. Ms. Trotter noted that they are looking into some charter implementation grants and they are waiting to see if FLA will meet the criteria. Ms. Woodstock noted that they are working on the capital campaign and are working to secure funding for various program incentives including FLA.

X. Public Comment on Non-Agenda Items

There was no further public comment for non-agenda items.

XI. Adjournment

The meeting was adjourned at 5:07pm.

Passed on: 8-24-20 Secretary: 